

BYLAWS OF THE
BRAINTREE WOMEN'S GOLF ASSOCIATION
Amended 2016

ARTICLE I
NAME

The name of this Association shall be the Braintree Women's' Golf Association

ARTICLE 2
PURPOSE

The purpose of this Association shall be to promote enjoyment of golf at Braintree Municipal Golf Course, Braintree, Massachusetts, and to participate in activities which will advance all aspects of the game of golf.

ARTICLE 3
MEMBERSHIP

The acceptance of membership in this Association shall obligate the member to abide by the Bylaws and all rules of the Association.

ARTICLE 4
DUES

Membership dues are determined annually by the Executive Board. Dues must be paid in full by May 1. Failure to do so will result in an increase of \$10. over the membership fee. There will be no surcharge for new members.

ARTICLE 5
OFFICERS

1. The elected officers shall be the President, Vice-President, Secretary, and Treasurer.
2. The officers shall be elected at the Annual Meeting in October. They shall hold office for a period of at least 2 years and the Nominating Committee may have the option of extending this term. The officers shall select the Chairmen of the Standing Committees, and two Directors.

3. PRESIDENT

The President shall preside at all meetings of this Association and of the Executive Board. She shall perform all other acts incident to the office of President and such other duties as may be authorized by the Executive Board.

4. VICE-PRESIDENT

The Vice-President shall assist the President in her duties and in her absence take her place. In the event that the President is unable to fulfill her duties the Vice-President will automatically accede to that office.

5. SECRETARY

The Secretary shall keep a record of all meetings of the Association and the Executive Board; shall file notices in accordance with these bylaws of all meetings of the Association and of the Executive Board; keep a record of the membership of the Association; and take charge of all correspondence of the Association. In the absence of the Secretary, a secretary pro tempore may be appointed by the President.

6. TREASURER

The Treasurer shall have charge of the funds of the Association, under the direction of the Executive Board, and shall keep and render full and accurate accounts of the receipts and disbursements to the Association; and shall do such other acts and execute such instruments as she may be authorized to do by the Executive Board

ARTICLE 6 EXECUTIVE BOARD

1. The executive Board shall consist of the elected officers, the immediate Past President, two Directors, and the Chairmen of the Standing Committees.
2. The Executive Board shall transact all business of the Association; fill vacancies in the elected offices, excluding the office of president; create special and standing committees as required and arrange for all Association meetings. They shall also appoint the Auditor.
3. Meetings of the Executive Board may be called at any time by the President, the Vice-President or at the request of any member of the Board. Notification of any such meeting shall be given to each member of the Executive Board prior to the date of holding such meetings. Two-thirds of the Executive Board members constitute a quorum.
4. One month before the Annual Meeting (usually held in October) of the Association, the Executive Board shall appoint a Nominating Committee consisting of the immediate Past President as Chairman and two additional members other than present Board members. The Nominating Committee shall present one candidate for each office, and the Secretary shall cast one ballot for the slate on a member's motion, duly seconded and carried. Where there is more than one candidate for any office the vote of the majority, present and voting shall be necessary for a choice.
5. The Executive Board will hear any protests by members of the Association. An incident should not be addressed by an individual Board member. Any action to be taken will be communicated to the interested party by the Board. However, no Board Member directly involved shall vote in the hearing of such dispute

ARTICLE 7
STANDING COMMITTEES

1. The Chairmen of the Standing Committees shall consist of the following: Handicaps, Tournament, Rules, Ways and Means, and Publicity. Each Chairman shall have the privilege of choosing assistants from the Association-at-Large by reporting their names to the Secretary.

2. HANDICAPS

The Handicap Chairman is responsible for determining the handicap of each member and shall post updated handicaps in the clubhouse throughout the season in accordance with the handicap system of the MGA.

3. TOURNAMENTS

The Tournament Chairman is ultimately responsible for all the Association tournaments. She shall appoint such members as are necessary to run said tournaments. The tournament results shall be posted in the clubhouse, recorded in the permanent log and reported to the local papers (optional) or posted to BWGA website following the event.

4. RULES

U.S.G.A. Rules shall govern play except where local rules apply. The Rules Chairman shall know these rules and be familiar with any current changes in order to resolve all disputes arising from play.

5. WAYS AND MEANS

The Chairman shall raise funds for the association with the advice and consent of the Executive Board.

6. PUBLICITY

The chairperson is responsible for getting newsworthy information to the newspapers, appropriate media, and/or members.

ARTICLE 8
AUDITOR

The Auditor shall audit the accounts of the Treasurer annually and shall present a written report of the audit to the Association at the Annual Meeting in October. This is a year-to-date report.

ARTICLE 9
MEETINGS

1. There will be a general meeting of the Association each Spring and an Annual Meeting in October. Notice of meetings shall be posted or sent to all members by e-mail at least two weeks in advance of said meetings. Reports of the Officers and Committee Chairmen shall be presented at the Annual Meeting.

2. The Executive board shall arrange a special meeting of the Association membership upon the call of the Secretary at the request of the President or any five members of the Association who have presented a petition to the Secretary. The reason for the special meeting shall be stated in the call, which shall be sent out at least seven days prior to the meeting.

3. One-third of the membership shall constitute a quorum for the transaction of a special meeting in all cases to which they are applicable.

ARTICLE 10 AMENDMENTS

1. Amendments to these Bylaws may be made by a two-thirds vote of those present and eligible to vote at either Association meeting. Notice of the proposed amendments shall be sent by the Secretary to each member at least two weeks prior to the meeting.

ARTICLE 11 PARLIAMENTARY AUTHORITY

The rules contained in Robert's rules of Order, Revised shall govern this Association in all cases to which they are applicable.

November 1, 2016