

BRAINTREE WOMEN'S GOLF ASSOCIATION

BYLAWS

ARTICLE I

NAME

The name of this Association shall be the Braintree Women's Golf Association (BWGA)

ARTICLE II

PURPOSE

The purpose of the Association shall be to advance and promote the enjoyment of women and girls golf at Braintree Municipal Golf Course.

ARTICLE III

MEMBERSHIP

The acceptance of membership in this Association shall obligate the member to abide by the Bylaws and all rules of the Association.

ARTICLE IV

DUES

Membership dues are determined annually by the Board. Dues must be paid yearly in full by the first day of May. Failure to do so will result in a surcharge of \$10 over the membership fee. There will be no surcharge for new members.

ARTICLE V

OFFICERS

The elected officers shall be the President, Vice-President, Secretary, and Treasurer. The officers shall be elected at the Annual Fall Membership Meeting for a period of at least 2 years. The Nominating Committee has the option of extending this term.

- A. President – The President, or designee as voted by the Board, shall preside at all meetings of the Association and Board meetings. She shall perform all other acts incident to the office of President and such other duties as may be authorized by the Board.
- B. Vice-President – The Vice-President shall assist the President in her duties and in her absence take her place. If the President is unable to fulfill her duties the Vice-President will automatically accede to that office. The Vice-President shall preside over Board meetings according to Robert' Rules.

- C. Secretary – The Secretary shall maintain a current record of the Association’s membership, shall take charge of all correspondence, and shall retain minutes of all Board and Association meetings. In the absence of the Secretary, a secretary pro tempore may be appointed by the President,
- D. Treasurer – The Treasurer, under the direction of the Board, shall have charge of the Association’s funds, shall keep, and render full and accurate accounts of the receipts and disbursements, and shall do such other acts as authorized by the Board.

ARTICLE VI

BOARD

- A. The Board shall consist of the elected officers (President, Vice President, Secretary and Treasurer), the immediate Past President, Chairpersons of the Standing Committees (Handicap, Tournaments, Rules, and Remembrance) and a maximum of 4 Directors. Each member of the Board will have one vote.
 - 1. Chairpersons and Directors will be appointed by the Board.
 - i. The Board shall transact all business of the Association including filling Board vacancies (excluding the office of President), creating special and standing committees as required and arranging all Association meetings.
- B. The President may call a Board meeting at the request of any member of the Board. The Secretary shall notify each member of the Board of the meeting. Two-thirds of the Board members constitute a quorum.
- C. The Board shall have a minimum of two general Association Membership meetings per year. One meeting will be held in the Spring prior to opening day and the other in Fall. Notice of the meetings shall be posted or emailed to members at least two weeks in advance. Reports of the Officers and Committee Chairperson shall be presented at the Annual Fall meeting. For voting purposes two-thirds of the membership in attendance constitutes a quorum.
- D. A special meeting of the Association Membership shall be arranged at the request of any five members of the Association who have presented a petition to the Secretary. The Board will arrange said meeting within seven days. For these special meetings attendance of one-third of the membership shall constitute a quorum.
- E. The Board shall hear any protests by members of the Association. No incident will be addressed by an individual Board member. Any action to be taken will be communicated to the interested party by the Board, however no Board member directly involved shall vote in the hearing of such dispute.

ARTICLE VII

STANDING COMMITTEES

Chairpersons for the Standing Committee will be appointed by the Board.

- A. Handicaps – The Handicap Chairperson shall be responsible for maintaining each member’s handicap and post updated handicaps in the clubhouse throughout the season in accordance with Massachusetts Golf Association Handicap System.
- B. Tournaments – The Tournament Chairperson is responsible for all the Association tournaments. The tournament results shall be posted in the clubhouse, sent to the membership, and/or posted to the BWGA website. The Chairperson shall also maintain a permanent log with all results.
- C. Rules – The Rules Chairperson shall utilize the U.S.G.A (United States Golf Association) rules, except where local rules apply, to resolve all disputes arising from play. The Rules Chairperson is responsible to post any local rules and changes.
- D. Remembrance – The Remembrance Chairperson is responsible to communicate any commemorative even related to the membership.

ARTICLE VIII

NOMINATING COMMITTEE

A Nominating committee will be appointed by the Board one month before the Fall Association Meeting. The committee will consist of the Past President as Chairperson and two additional Association members other than Board members.

The Committee will verify which elected officers are not interested in resuming their positions for the next year and canvas the Association for candidates. The slate of candidates will be presented to the Board by the Secretary and once approved will be presented to the Association Members for approval. The Board’s decision will represent one vote which will be casted by the Secretary at the time of the Membership vote.

If more than one member is interested in a position, a secret ballot will take place at the Association Member meeting. The member with most votes of those present will be presented the position,

ARTICLE IX

Auditor

An Auditor, appointed by the Board, shall audit the accounts of the Treasurer annually. The Auditor will present the year-to-date report to the Association Membership at the Fall meeting.

ARTICLE X

AMENDMENTS

Amendments to these Bylaws may be made by a two-thirds vote of the Board and presented to the Association Membership at one of the Association Member Meetings. Two thirds vote of those present at the Association Member meeting is needed for approval.

ARTICLE XI

PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order shall govern this Association in all applicable cases.

Amended: 04/21/2022

Revised: 01/22/2022